



Phone: (051) 9047405, 9047410-11 Fax: (051) 9047420

University of Engineering and Technology Taxila

REGISTRAR'S OFFICE

www.uettaxila.edu.pk

UETT/A&R/S-5(54)/2058

Dated: 13.08.2020

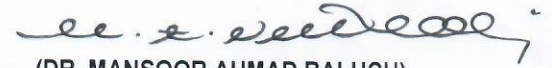
NOTIFICATION

APPROVAL OF THE UET, TAXILA MEDICAL ATTENDANCE RULES -2020

On the recommendations of the Medical Committee constituted vide Notification No.UET/A&R/MT/1926 dated 05.09.2019, the Syndicate in its 54/2020 meeting held on July 25, 2020 vide Item No.27, approved UET, Taxila Medical Attendance Rules-2020 (**Appendix-27A**) which will be enforced from the date of notification.

The Syndicate further directed that medical bills amounting to Rs 100,000 and above, shall be routed through the Finance Committee for approval of the Syndicate and tradition of submission of old bills pertaining to previous fiscal years shall be discouraged.

Based on recommendation of an honorable Member Syndicate, the Syndicate further directed that the relevant Section 30 of the UET Taxila Act-1994 shall be included in the preamble of the medical rules.


(DR. MANSOOR AHMAD BALUCH)
Registrar

Copy to:

1. The Chairman, Medical Committee
2. The Chief Medical Officer
3. The Treasurer
4. The Resident Auditor
5. The Secretary to the Vice Chancellor
6. PA to the Registrar

BRIEF TITLE, COMMENCEMENT AND APPLICATION:

These rules may be called "The University of Engineering and Technology, Taxila Medical Attendance Rules-2019", duly approved by the Syndicate in its 34-2020 meeting held on 23.07.2020 in pursuance of Section 30 of the UET, Taxila Act-1991, which will be come into force as from the date of publication of these rules in the official gazette and shall apply to all employees and their dependants appointed after the commencement of these rules.

MEDICAL ATTENDANCE RULES - 2020



**THE UNIVERSITY OF ENGINEERING AND TECHNOLOGY,
TAXILA**

Proposed Medical Rules UET Taxila

SHORT TITLE, COMMENCEMENT AND APPLICATION:

These rules may be called "The University of Engineering and Technology, Taxila Medical Attendance Rules-2019", duly approved by the Syndicate in its 54/2020 meeting held on 25.07.2020 in pursuance of Section 30 of the UET, Taxila Act-1994, which will be come into force after the date of notification. These rules shall apply to all employees and their dependants to get medical facility as per terms and conditions of their appointments.

2. DEFINITIONS:

- a) "University" means The University of Engineering and Technology, Taxila and its Campuses.
- b) "Competent Authority" means Vice Chancellor, University of Engineering and Technology, Taxila
- c) "Patient" means serving employee of the University and his /her family to whom these rules apply and who is in need of medical treatment. Retired employees of UET, their spouses and disable children are also eligible.
- d) "Family" is described as follows :
 - (i) Employee him / herself.
 - (ii) Spouse.
 - (iii) Legitimate Children's.
 - (iv) Parents wholly dependent on him / her to be notified with the approval of the competent authority.
 - (v) Unmarried or divorced / widow daughter(s) (if not employed) and unmarried disabled children irrespective of their age.

Following are not eligible to get medical facility.

- (i) In service parents, spouse or those retired from Government / Semi Government or other organizations with old-age benefits/ pension.
 - (ii) Married daughters or sons above 22 years who are not studying.
 - (iii) Availing medical facility from any other government organizations / health card.
- e) "Authorized Medical Attendant" means a qualified Medical Doctor who is registered and authorized under the law to do medical practice for indoor and outdoor doctor(s) clinic and also for indoor admission of a patient in Government / Semi Government / Military /Local Government Hospitals.
- f) "Authorized Medical Officers" means Chief Medical Officer, Senior Medical Officer, Medical Officer, Psychiatrist (Male/Female) and Dental Surgeon notified by the University to refer a patient to the Authorized Medical Attendant.
- g) "Hospital" means a well-established /equipped hospital or clinic maintained by the Government / Semi Government / Armed Forces / Local Government.



“Laboratory” means a Laboratory established by the Government / Semi Government / Armed Forces / Local Government.

3. MEDICAL ATTENDANCE:

- a) Medical Attendance / treatment means indoor/outdoor treatment in the authorized Hospital, Dispensary, Clinic, Laboratory and facilities as referred by the Authorized Medical Officer.
- b) Provision of such medicines, vaccines, sera or other therapeutic substance declared essential for recovery of the patient during the period of indoor treatment in an authorized hospital.
- c) Minor or Major Surgery.
- d) Accommodation in hospitals according to the rank of the employee.
- e) Maternity facilities including prenatal and postnatal treatment.
- f) Dental treatment includes treatment of alveolar (gum and jaw bone) disease, extraction of teeth, filling (temporary or permanent) of dental cavities including root canal treatment, scaling, but does not include dental implants, orthodontic application, bridging, crowing and provision of dentures.
- g) The cost of organs and tissues in case of transplants is not reimbursable i.e. T.K.R. (Total Knee replacement), kidney, Liver transplant, contact lens, IOL, stunt and rods.

4. REIMBURSEMENT:

The amount to be reimbursed to the employee on account of medical attendance as specific under the Rules.

5. RATE OF MEDICAL ALLOWANCE:

A University employee shall, in addition to reimbursement of outdoor and indoor treatment charges / hospitalization charges, be entitled to get prescribed Medical Allowance as determined by the syndicate from time to time.

6. PROCEDURE FOR INDOOR MEDICAL TREATMENT:

- a) The employee suspecting uncured ailment shall approach the Authorized Medical Officer of the University for permission to seek indoor treatment in a Hospital. This procedure, however, shall not be applicable in case of emergency where information may be given to the Authorized Medical Officer immediately after the admission of the patient to the hospital.
- b) Approved hospital may refer the case to other Specialists, Consulting Physicians, Surgeons and Gynecologists with the provision of certificate that the treatment is not available in their hospital and / or may refer the patient to another authorized hospital / Laboratory.
- c) The hospitals of Armed Forces, CMH, MH, Naval Hospital (PNS), PAF Hospital, NESCOM, PAEC, KRL, POFs, HIT, PMO, Noori Hospital are considered to be approved hospitals of university for full reimbursement to the employees. However heart patients shall be preferably referred to Rawalpindi Institute of Cardiology.

ACCOMMODATION FOR INDOOR TREATMENT:

The scale of accommodation in hospitals for employees of the University as indoor patient would be as under:

- | | |
|------------------------------------|---------------------|
| 1. Employees in Grade-16 and above | Officer ward / room |
| 2. Employees in Grade-1 to 15 | General Ward |

8. PROLONGED ILLNESS:

In case of Hepatitis, Cancer, AIDS, TB, Thalassemia, Diabetes, Heart, Renal Diseases, Hypertension, Epilepsy, Psoriasis, Thyroid, Arthritis, Asthma and other illnesses, where continues, the patient will be refer to the Government Hospital for necessary treatment. However, in case of non availability of treatment / medicine in the government hospital the required medicine will be provided by the University Health Clinic subject to availability and no reimbursement will be entertained.

9. HEALTH COMMITTEE:

The Vice Chancellor shall constitute a Health Committee for a period of two (2) years considering of the following Officers/Officials to deal with the day to day issues/matters related to the medical and reimbursement of the medical bills up to a limit to be prescribed by Authority:

- | | |
|---------------------------------------|-------------------|
| 1. Professor | (Chairman) |
| 2. Chief Medical Officer | (Member) |
| 3. Senior Medical Officer | (Member) |
| 4. Deputy Registrar (Estab) | (Member) |
| 5. Representative of All Associations | (Member) |
| 6. Treasurer / his nominee | (Member) |
| 7. Resident Auditor | (Co-opted Member) |
| 8. Medical Officer | (Secretary) |

The terms of references of the above Health Committee will be framed by the medical committee and submit to the Vice Chancellor for approval.

10. GENERAL CONDITION:

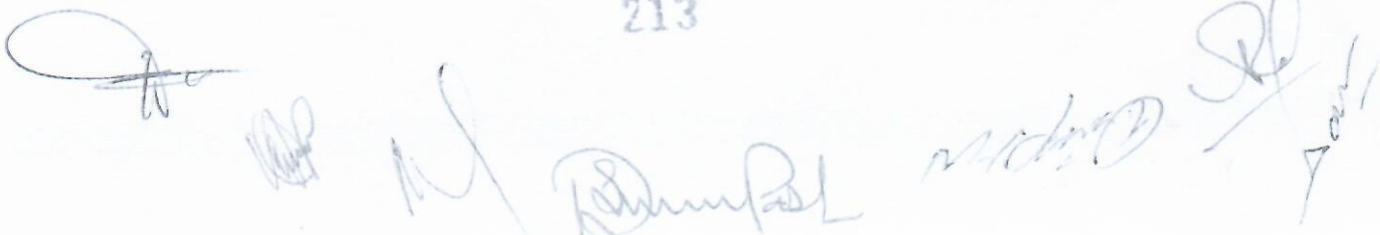
- No Medical Officer of the University will prescribe medicines or advice tests without personally examining the patients. Similarly, no "Refer form" will be issued by any University Medical Officer without actually examining a patient except emergency cases.
- All Gynae cases shall be examined by the Female Medical Officer only or for further treatment by a specialist doctor.

11. MISUSE OF MEDICAL FACILITY:

In case of misuse of medical facilities by any employee, the strict disciplinary action will be taken against him / her with the approval of the competent authority.

12. HEALTH INSURANCE POLICY:

The University may adopt health insurance policy on yearly basis subject to fulfillment of all codal formalities including administrative / legal and budgetary requirements. The health insurance policy



(if adopted) will be implemented as per PEPRA Rules.


13. The Medical Committee will hold its meeting as and when required to examine the function of health clinic / medical claims / formation of SOPs / reimbursement claim and Health insurance Company.

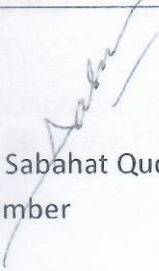
14. Relaxation in extreme emergent / deserving cases:


Extreme emergent / deserving cases can be considered by the competent authority on the recommendations of Medical Committee.


15. AMENDMENTS

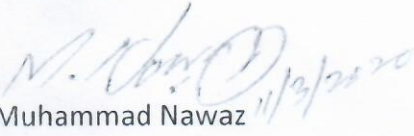
The Syndicate may amend the medical attendance rules as and when required.


Dr. Muhammad Arif Nadeem
Member


Dr. Sabahat Quddus
Member


Dr. Abu Obaida
Member


Khalid Mehmood Qadri
Member


Muhammad Nawaz
Secretary


Abur Rauf
Member


Prof. Dr. Riffat Asim Pasha
Convener Health Committee